

Virtual Knowledge Exam Instructions

You are not allowed to leave the virtual knowledge test until finished with your exam. Please remember to use the restroom before signing into your virtual knowledge exam.

With the exception of the cell phone and tablet/laptop/desktop you are using for your virtual knowledge exam, all other electronic and Bluetooth-connected devices (cell phones, smart watches, fitness monitors, tablets/laptops/desktops, etc.) usage is not allowed and these items are not allowed in the virtual testing area or allowed to be near or on your person (in pocket, on wrist, etc.) during testing. Anyone using any other electronic or Bluetooth-connected device of any kind during testing (texting, Google searching, email, etc.) or navigating away from the virtual knowledge exam during testing, will have their exam stopped, will have their test scored as a failed test attempt, will forfeit all testing fees and will be reported to their training program, D&SDT-HEADMASTER and the Ohio Board of Nursing.

- **If the 'video conferencing app' (example; Zoom, etc.) connection is lost, you must immediately reconnect or be subject to your exam will be stopped, you will forfeit all testing fees, and will have your test scored as a failed test attempt.**
- Your device **must not be muted during testing** so that the RN Test Observer can hear if there are any distractions or other interruptions during your test.

REMEMBER: You need to test in a distraction and interruption free area just like you would if you were sitting in the knowledge test room at a test site.

This is a secure virtual testing environment and all testing and security policies stated in the Ohio MA-C Candidate Handbook will be followed.

The questions will be presented to you, one at a time, on the computer screen. You will have a maximum of **60 minutes** to select answer A, B, C, or D for each of the questions. You are able to navigate through the test questions with the previous and next buttons.

Please refer to the time at the top of the screen for time remaining. The KTP will announce when there are 15 minutes remaining.

If you have any issues with the computer, please let the KTP know.

When you believe you are finished with your exam, double check all your answers. Then quietly alert the KTP that you are finished.

You will click the **End Exam** button. If you have any remaining questions, you will be notified via a pop-up and will be able to go back to answer any remaining questions, provided there is time remaining.

Do you have any questions?